

## SailingAdmin.ch

## **PURPOSE - CONTENT - PRIVACY**

EXLUSIVE purposes of the <a href="SailingAdmin.ch">SailingAdmin.ch</a> database :

- Club membership management (by the clubs themselves)
- Management of private information of the club members by themselves (ownership of data)
- Regattas

Facilitation of crew registration in the frame of the official race management platform Manage2Sail (m2s).

This program, which is under contract with World Sailing, is used both in Switzerland and abroad and is itself compliant with the <u>European Personal Data Protection Law</u> (GDPR)

- Race Officers:

Find Race Officers or Judges to simplify regatta management (restricted access only to active members of Swiss Sailing clubs)

- Classes
  - General information to find Class addresses, Class websites and Class rules (accessible to all)
- Clubs
- General information to find <u>Club addresses and Club website</u> (accessible to all)
- Swiss Sailing Administration:
  - o Accurate counting of club and class members, to determine voting rights at the general assembly
  - Swiss Sailing membership card release (legitimation/licence)

## NO INFORMATION WHATSOEVER IS TRANSMITTED OR SOLD OR USED FOR ANOTHER PURPOSE THAN THOSE DESCRIBED ABOVE

In compliance with the current Swiss Federal Law on Data Protection (LPD), please find below the extended dataset and corresponding protection levels that each individual member can manage.

## Please note:

Only Swiss Sailing clubs and their members have access to this database, requiring preliminary identification (username/password)

Data privacy levels:

**Admin+m2s**: No one except the member himself, the club administrator, the SwS administrator and Manage2Sail (if required) can see this data **Club**: In addition to "Admin+m2s" all club members to which the person belongs can see this data

Swiss Sailing sailors: In addition to both groups above, any active SwS member can see this data

Data Field	Privacy (visible) by default	Data transfer to m2s (A sailor may choose to not use the SailingAdmin data	Who can update
	(other privilege options)	to register for regattas. In that case, he/she will then have to provide the data manually)	
Swiss Sailing number	Swiss Sailing sailor	YES	Club – automatic
			creation, not editable
First Name	Swiss Sailing sailor	YES	Club
Last Name	Swiss Sailing sailor	YES	Club
Gender	Swiss Sailing sailor	<b>Only</b> if required by the regatta organizer, for men / women competitions	Club
Birthday	Admin+m2s Club / Swiss Sailing sailor	Only if required by the regatta organizer, for junior and age class rankings	Club
Language	Swiss Sailing sailor	Non	Sailor
Home club	Swiss Sailing sailor	Yes (active members only) Otherwise, no data transmission at all	Club
Membership (Active - Passive)	Swiss Sailing sailor	No	Club
Personal notes	PRIVATE personal access only	No	Sailor
Address	Admin+m2s	No	Sailor
Email	Admin+m2s Club / Swiss Sailing sailor	Only if required by the regatta organizer, to contact you	Sailor
Other email(s)	Admin+m2s Club / Swiss Sailing sailor	No	Sailor
Telephone	Admin+m2s Club / Swiss Sailing sailor	No	Sailor
Mobile phone	Admin+m2s Club / Swiss Sailing sailor	Only if required by the regatta organizer, to contact you	Sailor
Emergency phone	Admin+m2s Club / Swiss Sailing sailor	<b>Only</b> if required by the regatta organizer, sto communicate with someone in case of an emergency	Sailor
Other telephone(s)	Admin+m2s Club / Swiss Sailing sailor	No	Sailor
Official function(s) (ND - NJ - NRO - NM etc)	Swiss Sailing sailor	No	Swiss Sailing
Spouse	PRIVATE, for administrative purposes for the clubs and SwS for spouse membership management	No	Club